

Welcome To AWANA

We are glad that you have decided that Katy Bible Church is a place where your child can grow in the Lord. We are sure that our AWANA club will be a place of learning and excitement that will have a positive influence on your child. The AWANA program is divided into several age groups that range from three-years-old through Grade 12. A typical night is divided into three parts:

1. Handbook Time
2. Game Time
3. Large Group Time

AWANA offers several opportunities for your child to grow spiritually through Scripture memorization and a basic understanding of biblical principals and doctrines. AWANA also provides an opportunity for children to learn to compete as a team and not just as individuals. They will learn to win and lose with a proper attitude of fair play and sportsmanship. We ask for your support in encouraging your child to complete their handbook materials prior to each club week. This way we will have the time to show them how to apply what they learn to their everyday lives.

It is necessary to drop off and pick up your children on time. On Sunday for Cubbies, Sparks and TNT, check in starts at 4:45 PM. Opening ceremony starts at 4:55 PM sharp and club ends at 6:30 PM. Trek and Journey meet every Thursday from 7:00 to 9:00.

I invite you to register your children early. It will help us get a good start at the opening meeting. You may register online at: <http://www.katybible.org/index.cfm/MenuItemID/147.htm> . All children who participate in the Awana ministry MUST have a completed Information Form and Medical Release on file with the Awana secretaries. Returning clubbers need only fill out their name and any changes of the information from last year. This should be completed no later than the first night of club. KBC AWANA requests \$25 per clubber with a maximum of \$50/Family. The clubber may also choose to bring \$1 per meeting. Please note that this fee helps to offset operational costs. Please complete **one set of forms for each child** and return to the AWANA office (First meeting is Sept 13th, 4:45-6:30 PM).

Please consider supporting our program with your time. AWANA provides you with an opportunity to serve the Lord as an AWANA leader or listener. The AWANA program is a unique opportunity to serve the Lord and directly impact the world with the Gospel of Christ. Please call me for more information on how you can help! *2 Timothy 2:15 Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth.*

AWANA Commander Gus Mancuso	281-391-5650
AWANA Trek & Journey Director Steve Rench	281-599-9325
AWANA Secretary Teresa Mancuso	281-391-5650

Gus Mancuso
AWANA Commander

Enclosure 1. Registration Form
Enclosure 2. Medical Release Form
Enclosure 3. 2009/2010 Calendar
Enclosure 4. Additional Guidance

KATY BIBLE CHURCH
2009-2010 AWANA Registration

Child's Name _____

Parents'/Guardians' Names _____

Address _____

City _____ Zip _____ Birthdate _____

Home Phone _____ Cell Phone _____

e-mail _____ (for sending out monthly updates)

Grade _____ Sex M F _____

Church Home _____

CLASS PLACEMENT

- Check One: _____ Cubbies (3 & 4 year olds; age as of 9/1/09)
 _____ Sparks (K-2nd grade)
 _____ Truth and Training (3rd – 6th grade)
 _____ Trek and Journey (6th-12th grade)

For returning clubbers please list the handbook they finished most recently _____

Or are currently working in _____

To the Parent or Guardian: Would you be willing to help out in our AWANA club?

_____ Yes, I would love to! Classroom Preference _____

_____ Yes, I would love to substitute!

_____ Yes, I would love to but only on a limited basis. Let me know how I can help.

_____ Yes, I will pray for the children and the leaders.

REGISTRATION FEES

Registrant Package: (Includes Registration Fee, Handbook, and Uniform) \$25

(For a family of three or more children, the total fee is \$50)

NOTE: Clubbers may also pay dues by bringing \$1 at each club meeting

Please make checks payable to Katy Bible Church with AWANA in the memo line.

Please return form & payment by September 20th.

For Office Use Only:

Amount Paid _____ Payment Method – Check # _____ Cash \$ _____

Registration received by: _____

Date: _____ Placement: Club _____ Color _____

Leader: _____

Unless otherwise noted on form, KBC assumes any photographs taken may be used in publications.

Katy Bible Church 2009/2010 AWANA Schedule

Basic Training Opportunities!

August 22nd, Christ Covenant, 17000 Longenbaugh Dr., Houston, TX 77095, 8am till 2pm.

September 12th, Sagemont Church, 11300 S Sam Houston Pkwy E, Houston, TX 77089, 8am till 2pm

Fall Leadership Conference!

October 3rd, Sagemont Church, 11300 S. Sam Houston Pkwy E, Houston, TX 77089 8:30am till 2pm.
Reg. \$25.00 or \$30.00 at the door

Katy Bible Church will pay entry fees (Basic Training is \$8). Basic Training is required for all leaders, and is encouraged for helpers and LITs. Basic Training is also offered as a part of the fall conference. Notify Gus Mancuso as soon as possible so we can prepay conference fees. As commander I plan on attending the conference. 281-391-5650 or e-mail at gusmancuso@yahoo.com.

Katy Bible Church Leader Meeting!

August 30th, Sunday 4:30 PM to 6:30 PM - AWANA Leaders' orientation and meeting in the Katy Bible Church Library. **All leaders (including LITs) must attend.**

Calendar Schedule

Sunday 13 – First regular AWANA club meeting. Leaders arrive at 4:30PM; clubbers arrive at 4:45 PM for check-in. Opening ceremony starts at 4:55. All club meetings will be at the same time and place on Sundays except as noted below:

November 8 – NO AWANA (Katy Bible Church Family Camp) *** Tentative ***

November 29 – NO AWANA (Thanksgiving weekend)

December 13 – Jesus' birthday party

December 20 – AWANA Store night

December 27 – NO AWANA (Christmas)

January 3 – NO AWANA (New Year)

March 14 – NO AWANA (Spring Break)

May 2 – AWANA Store night (Last night to say sections!)

May 9 – NO AWANA (Mothers Day)

May 16 – AWANA Awards night

*Weekly club meeting topics will be announced to clubbers with the monthly postcards and e-mailed to leaders monthly.

What We Expect From Our Leaders

Requirements:

- A leader must be a believer in Jesus Christ, his death, burial and resurrection.
- All leaders must complete the required training, pass the test for their club, and be certified by the Commander.
- A leader must have a desire to work with and a compassion for children
- A leader must agree with the AWANA Doctrinal Statement as found in the Training Manual

Expectations:

- We expect our leaders to be on time (4:30 for club meetings and as stated for leader meetings.)
- We expect our leaders to set an example
- We expect our leaders to strictly follow the AWANA rules
- We expect our leaders to pray for our Club on a regular basis
- We expect our leaders to realize AWANA is not just a program, but it is a mission field of the church, and a place of service to God.

KBC offers orientation training for all AWANA leaders (see calendar). Leaders coming from other church AWANA programs must bring their records and they will be validated by contacting the references listed.

What We Expect From Parents

Always encourage your child. Children have much more fun when Mom and Dad show interest in their accomplishments.

Help children to attend AWANA every week and to arrive on time (Club begins at 4:45pm). Consistency builds friendships, achievement, and self discipline.

During the week, help your child prepare at least two to three sections. This will ensure they will complete their handbook and will receive their special awards, plus they will qualify for other AWANA activities.

Attend all major events. Parents are always welcome and are encouraged to attend special events as a way of showing your support and approval for your child's accomplishments. We will have a parents' night each month so you can meet the Commander and participate in your child's events.

Please review the discipline guidelines found later in this handbook with your child. AWANA has very few rules of behavior. But so that all clubbers have an opportunity to learn as well as have fun, all rules of behavior will be strictly enforced.

Please plan to pick up clubbers promptly at 6:30 PM. Clubbers will not be permitted to leave the building without an adult coming to pick them up. If your child needs to be excused from participating in Game Time, please send a note to that effect to their leader; otherwise, they will be expected to participate with all other clubbers in all activities.

WELLNESS POLICY

As we all know, sickness can keep going around with children, affecting not only the other children in your child's Awana group, but your family and other families as the illness goes "back and forth" between the children. Here is our established health policy for the Awana ministry.

Children **SHOULD NOT** attend Awana if they have any of the following symptoms:

- ❑ Fever – 100 degrees or higher within the last 24-hours
- ❑ Vomiting within the last 24 hours
- ❑ Diarrhea within the last 24 hours
- ❑ Runny nose if accompanied by other symptoms and/or colored discharge
- ❑ Bad Cough – coughing increases the chance of infection being spread to others
- ❑ Any rash that is suspected to be contagious
- ❑ If your child is prescribed an anti-biotic, they must have been on the anti-biotic for a minimum of 48 hours prior to attending Awana

UNIFORM INSPECTION GUIDELINES

Clubbers and leaders are expected to wear their AWANA uniform to each club meeting. The goal of each AWANA Club is to have 100% of its attendees in uniform. A properly worn uniform helps AWANA clubbers and leaders earn respect and credibility.

Uniform inspections will be performed by the Directors at each meeting. For a personal inspection of your uniform, apply this standard: Does it appear neat and disciplined? The Club Commander will carefully examine clubbers' uniforms and award Game Time Points to clubbers appropriately attired.

Uniform Inspection Guidelines:

- Clean shirt or vest neatly worn
- Achievement badge correctly displayed
- Other award pins and/or patches neatly & appropriately displayed

DRESS CODE

Children and youth attending Awana should wear comfortable clothing and "tennis" shoes in order to participate in the activities held on a typical evening. Please do **NOT** let your child wear **heels, flip-flops, sandals, dress shoes**, or any other type of clothing and footwear that will prevent them from participating competitively during game time.

AWANA DISCIPLINE POLICY

There is no punishment in the AWANA program. All AWANA leaders will enforce the following discipline policy.

3-Count (individual Discipline)

If a child is disrespectful or is disruptive to the club, the following procedure will occur:

- ⊖ A “1” count will be given for the first offense, and the child will be counseled by the AWANA leader observing the disruptive behavior.
- ⊖ A “2” count will be given for the second offense, and the child will be counseled by the commander outside the club room and then returned to club.
- ⊖ A “3” count is given and the child is taken by the Commander to their parent or guardian. If this occurs, the parents must meet with the Commander before the next club meeting and provide assurance to the Commander that child understands that the behavior exhibited was inappropriate in order for the child to return to club.
- ⊖ If the clubber has to be taken to the parent a second time, they must miss the next two club meetings, and a parent must meet with the Commander to discuss returning to club.
- ⊖ If a clubber is removed from club a third time, they will not be allowed back into the program for the remainder of the club year.

5-Count (Group Discipline)

This is used to bring a group to order. As the leader counts to “5”, the clubbers should become quiet and still.

If your child has a special need, please tell the Commander.